

'Square Picture Show' in The Stables at Broomhill 5th – 30th June 2009

Entry Form and Terms and Conditions

Closing date for entries: **Friday 22nd May 2009**

Hanging of exhibition: Friday 5th June – please deliver to Broomhill by 9 -10.30am prompt.

1. There is a top selling price for work of **£150**.
2. Exhibitors must be current paid-up members of North Devon Arts.
3. Members can enter up to a maximum of 3 images; if there are many entries, not all may be hung, but some held back to replace those that sell.
4. An entry fee of **£10.00** required; cheques in advance, payable to; **North Devon Arts**.
5. If you would like your work used in publicity, please send a digital copy (300 dpi) photograph of one of your proposed exhibits for publicity purposes, in good time, to;
Dave Green at publicity@northdevonarts.co.uk
6. Postcards can be displayed at your own risk. If stewarding, members are permitted to sell their own prints, cards, etc, but must remove them at end of each stewarding session. Broomhill cannot be held responsible for any cards/prints that are not removed and other members cannot sell on your behalf.
7. When pricing work, remember Broomhill will deduct 30% as their commission. If a piece of your work is sold, you need to invoice Broomhill Art Hotel for the selling price, less 30% commission. They cannot pay you until they receive this. If you wish Broomhill to negotiate a reasonable discount on the sale price on your behalf, which could lead to a sale, please circle yes on the entry form. *(If you are unsure of pricing your work, please contact a member of the committee).*
8. Work should be ready to hang on the allocated day –which means with appropriate string or wire attached, making life easier and cutting down time spent hanging the work.
9. Please mark clearly on the back of each item and on a hanging label attached to each item: **your name, title of piece, the retail price and your telephone number**. It is your responsibility to check that these details appear correctly in the exhibition. Work will not be displayed if these details are missing.
10. North Devon Arts and Broomhill Art Hotel will do our best to take care of your work, but cannot be held liable for any damage or loss; you exhibit at your own risk - please arrange your own insurance if this is an issue for you.
11. As this show will be in The Stables at Broomhill, exhibiting members will be expected to steward each opening day (Wed-Sun daily) on a rota system. We will expect you all to cover half a day each (11am – 1.30pm or 1.30 pm – 4pm).
12. The NDA committee and Broomhill, reserve the right to refuse to exhibit a work in the very unlikely event of them regarding it as being unsuitable.
13. All work must stay until the end of the allocated take down date of the exhibition (*unless sold*). Due to some members taking work out of exhibitions early, we have had complaints – please arrange for collection of work on the allocated day as there is no storage available at Broomhill. *(See entry form).*
14. If stewarding, we encourage artists to sketch, etc (clean mediums only - no oils!). We also encourage you also to welcome visitors.
15. All exhibitors must give fellow NDA members a 10% discount off the purchase price of an artwork.

Work not removed within the deadline following exhibition period, will incur a storage fee of £1 per piece, per day, unless prior arrangements for storage have been made with Rinus at Broomhill Art Hotel.



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5th – 30th June 2009

Exhibitors' entry form:

Closing date for entries: Friday 22nd May 2009

Your name

Email address

Telephone number

Details of your **3** exhibits: Please ensure these details are correct as this will be the information typed up for the exhibition labels and cannot be changed on the day.

Title:	Medium:	Exterior Dimensions:	Retail price:
		35 x 35 cms	
1			
2			
3			

Exterior dimensions should conform to **35 x 35 cms** including outside measurement of frame.

Each artist can submit up to **3 artworks** - there is no theme for this Broomhill show.

(These may not all be hung if we are well subscribed, but MAY be needed to replace any work that sells).

I have/haven't further items that I can supply, if needed, to replace sold items.....

I can steward for this show: (All exhibitors will be expected to steward at least once during the show)

Open Wednesday - Sunday except in the event of a wedding reception being held in the Stables.

(Morning Stewarding: 11am – 1.30pm – Afternoon Stewarding: 1.30 pm – 4pm).

Dates.....

Times.....

Closing date for entry forms Friday 22nd May

Hanging day: - Work to be delivered on the day, (Friday 5th June) to Broomhill by **10.30am prompt** (*work delivered late will not be hung*).

Exhibition ends on Tuesday 30th June (work to be collected after lunch and by 4pm).

The exhibition opens from: **Friday 5th June, 11am to 4pm.**

Please Circle the appropriate answer

I give my permission to allow Broomhill Gallery to negotiate reasonable discounting (*if necessary*) to achieve a sale. (*This is standard gallery practice*). **YES NO**

NB - All exhibitors must now give fellow NDA members a 10% discount off the purchase price of an artwork (please note this is a new requirement).

By returning this form, you are agreeing to the accompanying terms and conditions.

Please return this completed entry form with a cheque for **£10.00** made payable to; **North Devon Arts** and send to; **North Devon Arts, PO Box 291, Barnstaple EX32 2BN.**

arrive by the deadline – **Friday 22nd May**

Advice for Members

If members are in a disagreement with:

A. fellow member/s

B. a gallery owner

C. other projects directly or indirectly involving them and the NDA. Members should contact the NDA committee immediately. Thus allowing NDA to mediate or take advice on behalf of its membership or to enable negotiation or arbitration between concerned parties.