

‘Square Picture Show’ in The Stables at Broomhill 5th – 30th June 2010

Entry Form and Terms and Conditions

Closing date for entries: **Friday 21st May 2010**

Hanging of exhibition: Saturday 5th June – please deliver to Broomhill by 9 -10.30am prompt.

1. There is a top selling price for work of **£150**.
2. Exhibitors must be current paid-up members of North Devon Arts.
3. Members can enter up to a maximum of 3 images; they should be on the theme of the **AONB North Devon Coastline**, if there are many entries, not all may be hung, but some held back to replace those that sell.
4. An entry fee of **£12.00** is required; cheques in advance, payable to; **North Devon Arts**.
5. If you would like your work used in publicity for example in “The North Devon Journal”, please send a digital copy (300 dpi) photograph of one of your proposed exhibits, in good time, to; Dave Green at dave@greengallery.co.uk
6. Postcards can be displayed at your own risk. When stewarding you may sell your own prints and cards.
7. When pricing work, remember Broomhill will deduct 30% as their commission. If a piece of your work is sold, you need to invoice Broomhill Art Hotel for the selling price, less 30% commission. They cannot pay you until they receive this. If you wish Broomhill to negotiate a reasonable discount on the sale price on your behalf, which could lead to a sale, please circle yes on the entry form. *(If you are unsure of pricing your work, please contact a member of the committee).*
8. Work should be ready to hang on the allocated day – which means with appropriate string or wire attached, making life easier and cutting down time spent hanging the work.
9. Please mark clearly on the back of each item and on a hanging label attached to each item: **your name, title of piece, the retail price and your telephone number**. It is your responsibility to check that these details appear correctly in the exhibition. Work will not be displayed if these details are missing.
10. North Devon Arts and Broomhill Art Hotel will do our best to take care of your work, but cannot be held liable for any damage or loss; you exhibit at your own risk - please arrange your own insurance if this is an issue for you.
11. As this show will be in The Stables at Broomhill, exhibiting members will be expected to steward each opening day on a rota system. We will expect you all to cover at least half a day each (11am – 1.30pm & 1.30 pm – 4pm). See attached rota.
12. The NDA committee and Broomhill, reserve the right to refuse to exhibit a work in the very unlikely event of them regarding it as being unsuitable.
13. All work must stay until the end of the allocated take down date of the exhibition (*unless sold*). Due to some members taking work out of exhibitions early, we have had complaints – please arrange for collection of work on the allocated day as there is no storage available at Broomhill. (*See entry form*).

Work not removed within the deadline following exhibition period, will incur a storage fee of £1 per piece, per day, unless prior arrangements for storage have been made with Rinus at Broomhill Art Hotel.



**'Square Picture Show' in The Stables at Broomhill
5th – 30th June 2010**

Exhibitors' entry form:

Closing date for entries: Friday 21st May 2010

Your name

Email address

Telephone number

Details of your **3** exhibits: Please ensure these details are correct as this will be the information typed up for the exhibition labels and cannot be changed on the day.

Title:	Medium:	Retail price:
1		
2		
3		

Exterior dimensions should conform to **35 x 35 cms** (or 14" X14") including outside measurement of the frame.

Each artist can submit up to **3 artworks** – work to be on the theme of **The AONB North Devon Coastline**.

Works may not all be hung if we are well subscribed, but MAY be needed to replace any work that sells

I have/haven't further items that I can supply, if needed, to replace sold items.....

All exhibitors will be expected to steward at least once during the show. This is to keep our work safe and provide information for our visitors, it's an invaluable contribution and can be fun!. Please read and fill in the attached stewarding form.

Closing date for entry forms Friday 21st May

Hanging day: - Work to be delivered on the day, (Saturday 5th June) to Broomhill from **9 - 10.30am prompt** (*work delivered late will not be hung*).

Exhibition ends on Wednesday 30th June (work to be collected after lunch and by 4pm).

The exhibition opens from: **Saturday 5th June, 1.30 to 4pm, Meet the Artists** will be on **Sunday 6th at 2.30pm**

Please Circle the appropriate answers

I am prepared to give fellow NDA members a 10% discount off the purchase price of my work. **YES/NO**

I give my permission to allow Broomhill Gallery to negotiate reasonable discounting (*if necessary*) to achieve a sale. (*This is standard gallery practice*). **YES NO**

Additional chances to show your work – please read carefully and sign next to the option/s that you would like to take advantage of.

1) After the Show closes at Broomhill on 30th June we have hanging space for 36 works in the x-ray corridor at North Devon Hospital. This is a very good space, well lit and secure and all work will be for sale with **no commission charged**. We propose to take 46 works, 1 by each artist who wishes to show, so that exchanges can be made during the sale period which is 7th July – 1st November. 2D pictures only. If more than 46 artists wish to show selection will be by lottery. When you come to collect your work from Broomhill on Wednesday 30th June, chosen artists will select which piece they wish to show, check labelling and substitute D rings for their hanging screws (available at Broomhill) then we will arrange to move and display your work.

Yes, I would like to show 1 picture at North Devon Hospital July 7th – Nov 1st

..... (Please sign)

2) During the show at Broomhill, Wendy Chiles who owns the newly refurbished Appledore Gallery in Bude Street will be invited to choose work that she would like to show in her gallery during July (dates to be confirmed). Chosen artists will be responsible for taking their work to Wendy by arrangement in mid-July. Wendy charges **commission at 40%** and the show will be advertised well within the area and to the press and will commence with a preview evening.

If selected I would like my work to be shown at Appledore Gallery in July,

..... (Please sign)

By returning this form, you are agreeing to the accompanying terms and conditions.

Entry checklist -

1. Entry form, filled in and signed as necessary
2. Stewarding rota, filled in as necessary
3. Cheque made payable to **North Devon Arts** for **£12**

Please return all 3 to **Sarah Woolfenden, Meadow Cottage, Weare Giffard, Bideford, Devon EX39 4QR**

Contact Sarah with any queries on – sarah1woolfenden@yahoo.co.uk or Tel. 01237 479325

To arrive by the deadline – **Friday 21st May**

Advice for Members

If members are in a disagreement with:

A. fellow member/s

B. a gallery owner

C. other projects directly or indirectly involving them and the NDA

Members should contact the NDA committee immediately. Thus allowing NDA to mediate or take advice on behalf of its membership or to enable negotiation or arbitration between concerned parties.