GUIDANCE NOTES AND TERMS

EXHIBITION THEME: 'Queen'

EXHIBITION DATE: Monday 6 June to Sunday 19 June 2022 inclusive

APPLICATIONS TO BE RECEIVED BY: Midnight Sunday 15 May 2022

ENTRY FEE: £15

HANDING IN DATE AND TIME: Friday 3 June 2022 between 1000 hours and midday

PRIVATE VIEW: Sunday 5 June 2022 between 1430 hours and 1730 hours

EXHIBITION LOCATION: Studio KIND, Unit 3 Velator Way, Braunton EX33 2FB

COLLECTION OF UNSOLD WORKS: Monday 20 June 2022 between 1000 hours and 1100 hours

Submitting an application to take part in the exhibition

1. To take part in this exhibition you must be, and remain, a member of NDA throughout the duration of the exhibition. Applications will not be accepted from non-members or persons whose membership has lapsed and has not been renewed.

2. The theme of this exhibition is 'Queen'.

3. Closing date for submitting an application to take part in the exhibition is as set out above.

4. Applications to be submitted by email to exhibitions@northdevonarts.co.uk or susanbrooklynharris@gmail.com. Application by email is preferred but, if necessary, a postal application may be sent to Susan Brooklyn Harris, 15 Champernowne Crescent, Ilfracombe, Devon EX34 9PL, to be received no later than the date set out above. Acknowledgement of receipt of applications will be by email only.

5. Information on the works which may be submitted for inclusion in the exhibition is set out below in the section 'What can I enter into the exhibition?'.

6. If you would like an image of your work to be considered for any publicity for the exhibition, please send an image (300dpi, 15cms max) as soon as possible to either of the email addresses given in point 4. above.

7. Please ensure you have paid the entry fee of £15 prior to submitting your application form. Payments should be made via bank transfer to North Devon Arts, Sort Code: 20-04-59, Account no: 73441547, Reference: KIND + your surname. If you are not

able to pay the entry fee by bank transfer or have difficulty doing so please contact Susan on either exhibitions@northdevonarts.co.uk or susanbrooklynharris@gmail.com.

8. Please note: in providing your contact details on the application form, you are consenting to those details being shared with anyone stewarding the exhibition and Studio KIND.

What can I enter into the exhibition?

1. For the Summer 2022 exhibition you will be able to put forward several pieces of work, if you should choose to do so, for inclusion in the exhibition. Please read the following carefully. If you have any queries about what you can put forward, please contact Susan on either exhibitions@northdevonarts.co.uk or susanbrooklynharris@gmail.com.

2. For inclusion in the main exhibition members may submit either one 2D work **OR** two 3D works on the theme of 'Queen'. Only work which has not been exhibited with NDA previously may be submitted.

3. If, and only if, you are submitting work for the main exhibition, you may in addition submit:

    - one unframed work maximum size 15 sq cm, any medium/any support provided it can be attached to the magnetic wall; **and/or**
    - up to 4 unframed works suitable for inclusion in a browser; **and/or**
    - up to 4 small (with a footprint no larger than 6 sq cm) 3D works.

    NB – these additional works may be, but do not have to be, on the theme of Queen.

Handing in

1. Handing in time and date is set out above. Please ensure you deliver all work during this time. Work delivered outside of this time **will not** be accepted.

2. When delivering your work to Studio KIND, please remove any wrapping and take it away with you.

3. Both NDA and Studio KIND reserve the right to refuse to accept a work for the exhibition if it is deemed unsuitable.

4. Two-dimensional work for the main exhibition must be framed (where relevant) and ready to hang with wire attached. Please ensure your work is suitably marked with your name, the title of the work and the price.

5. Work for the magnetic wall should be suitably marked with your name, the title of the work and the price.

6. Three-dimensional work for the main exhibition should be labelled on the bottom with your name, title of the work and the price.

7. Works for browser must be suitably packaged and labelled with the name of the artist, the title of the work, the medium and price. A list of the work for inclusion in the browser must also be provided.

8. Small 3D works (no larger than 6 sq cm), must be labelled on the bottom and a list of the work must also be provided.

Private view

1. A private view will be held on Sunday 5 June 2022 between 1430 hours and 1730 hours. Further details will be provided nearer the date.

The exhibition

1. Labels for the display will be provided.
2. The curation and hanging/placing of work within the studio space is entirely at the discretion of Studio KIND.
3. All reasonable care will be taken with your work both during the curation and hanging/positioning of work and throughout the exhibition but, you are advised to insure your work.
4. Work may not be removed from the exhibition by the artist until the exhibition has ended.
5. Any work sold from the main exhibition will be taken down only if strictly necessary e.g. if the purchaser is a visitor and leaving the area before the exhibition ends or if the work is required as a gift before the exhibition ends.
6. Purchasers will be able to take away at the point of sale any work purchased from the magnetic wall, the browser and/or any of the small 3D works.
7. **The Eilean Eland Award**. During the exhibition visitors will be able to vote for their favourite piece in the main exhibition. Work on the magnetic wall, in the browser or small 3D works are not included. The artist whose work secures the most votes will receive the Eilean Eland Award and will be able to keep it until the following Summer exhibition. The winner of the Award will be announced as soon as possible after the end of the exhibition and it is anticipated that a presentation will take place at a subsequent NDA event.

At the end of the exhibition

1. At the end of the exhibition your work will be removed from its hanging place and will be ready, together with any unsold works from the magnetic wall/browser/small 3D items, if relevant, for you to pack and take away. Please remember to bring packing materials with you and ensure you collect any unsold work promptly. The date and time for collection of unsold work is set out above. There are no facilities at Studio KIND to store any unsold/uncollected works and neither NDA nor Studio KIND will be responsible for ensuring their safekeeping.
2. A commission of 30% will be taken on any work sold, including the works on the magnetic wall, in the browser and the small 3D works. The 30% commission will be divided between Studio KIND and NDA on a 50:50 basis.
3. At the end of the exhibition artists should invoice NDA for the proceeds of any sale (less commission).

   Any questions or queries please email Susan at exhibitions@northdevonarts.co.uk or susanbrooklynharris@gmail.com